

<<Insert Logo>>

<<Date>>

Dear «Name»,

Pennsylvania is in the midst of an opioid epidemic. This crisis has touched communities across the Commonwealth, including <<County>>. In 2016, we experienced <<Number of>> fatal overdoses. In 2017, we saw that number grow to <<Number of>> fatal overdoses. In order to comprehensively address this problem, the <<Coalition Name>> was formed.

The <<Coalition Name>>'s vision is to create a healthier community by eliminating deaths associated with heroin and opioid use in <<County>>. Our coroner currently estimates that 2018 fatal overdoses will exceed last year when toxicology reports are finalized. In order to effectively combat this epidemic, you have been identified as a leader in our community who is committed to reducing the number of lives lost to opiates. **We would like to invite you to join us in this collaborative endeavor as a member of the newly formed <<Coalition Name>>.**

The coalition will meet on <<Date>> from <<Time>> at <<Location>>. We hope you will join us.

At that time, we will discuss the goals of the << Coalition Name>> and determine our next steps as a team.

Please know how much we value your assistance and look forward to your participation. We ask that you RSVP at your earliest convenience to <<Contact>>.

Sincerely,

Leader 1

Leader 2

(Signature)

(Signature)

(Typed Name and Title)

(Typed Name and Title)